

## **SNO JETS SKI CLUB TRIP POLICY**

Revised October 2011

**WEEKEND TRIPS:** The full trip amount is required at sign-up for trips costing \$50 or less. A minimum deposit of 50% of the trip cost is required at sign-up for trips over \$50. The entire trip cost must be paid in full by the date set by the VP-Trips, which will be based on when vendors (bus, airline, resort) require full payment from the Club. If you do not pay the balance due by the final due date, your reservation will be cancelled by the Club and the space will be offered to individuals on the waiting list. Once a payment is made, \$25 is non-refundable, except as noted below. All refund requests must be made to the Trip Captain in writing no more than 30 days after the last day of the trip. No refund requests will be accepted after 30 days from the last day of the trip. Refunds will not be issued until after completion of the trip.

**DAY TRIPS:** The full trip amount is required at sign-up for trips costing \$50 or less. A minimum deposit of 50% of the trip cost is required at sign-up for trips over \$50. The entire trip cost must be paid in full by the date set by the VP-Trips, which will be based on when vendors require full payment from the Club. If you do not pay the balance due by the final due date, your reservation will be cancelled by the Club and the space will be offered to individuals on the waiting list. Once a payment is made, \$15 is non-refundable, except as noted below. All refund requests must be made to the Trip Captain in writing no more than 30 days after the last day of the trip. No refund requests will be accepted after 30 days from the last day of the trip. Refunds will not be issued until after completion of the trip.

**CANCELLATIONS/REFUNDS:** In case of cancellation, the space will go back to the Trip Captain for replacement for the next available person on the waiting list. No person is allowed to sell his or her space without consent of the Trip Captain – the waiting list has the first priority. If a replacement is found, you will receive a refund, minus the non-refundable fee. If there is no waiting list, you are responsible for finding a replacement or no refund will be made. A full refund will be given with a medical excuse from a doctor or a death in the immediate family.

**WAITING LIST:** After a trip becomes full, members may sign up on a waiting list and wait for cancellations. A deposit is also required for the waiting list, \$25 for weekend trips and \$15 for day trips. It is fully refundable if the individual is not offered a space on the trip. When you are offered a space, payment is expected within 2 days for the remainder of the deposit or the full balance, whichever is due at that time. If you are offered a space on the trip and you decline, you will forfeit your deposit. You may remove yourself from the waiting list at any time prior to being offered a space, and your deposit will be refunded. It is up to you to notify the Trip Captain if you want to be removed from the waiting list or it is assumed you will be available to go, if and when, a space becomes available. Refunds will be issued after completion of the trip.

**NON-MEMBERS:** The same criteria apply for non-members as it does for members, except that non-members will immediately be put on a waiting list. Members are always given first consideration from the waiting list, then non-members. Where waiting lists apply, two lists will be maintained – one for members and one for non-members. The members' waiting list will be exhausted before going to the non-members' list. A trip will be opened to non-members 14 days after the trip is opened for sign-up to members. Non-members will be charged an additional fee of \$30 for each trip.